

CoC Rental Subsidy Program RFP #21279-300 Questions and Answers

1. Is there a case manager office at any or all of the site based locations? (could that be part of the match?)
 - A. No there is not technically any office a case manager works at, at any site. However, if a need is determined there may be flexibility in this area. If you are paying the caseworker, then it would qualify for match.
2. Could we consolidate these grants to avoid the numerous NOFOs?
 - A. No. HUD makes that call so there are 4 specific grants that end on different dates, no less!!!
3. What is the current number housed at this time?
 - A. This is indicated in the RFP, it changes on a rolling basis but hovers around what the RFP indicates. Currently we have 293 leased with room to lease another 20 or so and waiting on referrals from H3.
4. What can you tell us about the current population housed? How many families/children are in the program vs. singles? What are the ages of participants?
 - A. There are a total of 569 members and 94 children in the program (293 Households). There are 45 households with children and 248 without children, of the 248 households, 195 are single-person households and 53 are households with 2 or more members. Age range is from 23 years old to 80 years old.
5. What is the structure/communication system between the property managers and the service staff? (Does HA function as property manager with all the master-leased units?)
 - A. Housing Authority doesn't act as property manager. Property managers and case managers work collaboratively depending on need per client. It's case by case, the level of communication and activity varies depending on need.
6. How do case managers learn that a resident needs support?
 - A. HACCC usually informs the subcontractor that a client has requested case management. Occasionally, if it's a client H3 previously case managed, then the client will contact H3 if they need help. Sometimes, if H3 has a good relationship with a landlord or property manager, they will contact H3 alerting us to an issue. Active engagement and development of the programs by any new agency should include collaboration between HACCC staff and the new service provider to bolster this process. H3 has been so short staffed, they have not been able to assume many cases since 2020 for Shelter Plus Care. Actively engaging all clients in a (phone or letter?) campaign to determine level of need regarding case management at the onset of program development should be a priority.
7. Is HACCC able to demonstrate anything to help meet the match goal? For example, are the inspectors or eligibility workers from HACCC eligible for match?
 - A. The staff time is already billed to the grant, so couldn't be used for match. HACCC bills the grant for any of its expenses that can be properly carved out and supported, so there is nothing left except nebulous unfunded costs, and those cannot be billed to the grant nor counted toward match. The threshold of proof needed for costs is the same whether you were to bill them to the grant or use them as match. The only match provided is the health and mental services.
8. Can tenant rents be used to demonstrate match as it can be in other CoC funded PSH programs?
 - A. No. It doesn't qualify as match.
9. The question that came up is would a letter of commitment from H3 or CCHS be enough to include in the proposal, or does it need to be a formal MOU? They are working on getting an MOU but concerned about getting it signed off by 12/29 given people's holiday schedules.

A. A commitment letter would suffice for now. We understand it will take time to negotiate all that.